

Change of information.

Fill in this form to tell us about any change to your bank details.

We process pension payments two weeks before the payment is due to reach your bank account. If your change of bank form is received after your payment has been sent we cannot guarantee that your next payment will go to your new bank account. If you are sending us this form within two weeks of your next payment date it is possible that we will not have updated your information in time and your next payment will be made to your old account.

Once you have filled in this form, please return it either by post to: **Isio, PO Box 108, BLYTH, NE24 9DY** or by email (we would encourage you to password protect attachments) to: **adminhelp@isio.com**

Fill in this form using **BLOCK CAPITALS** and **black ink**. Mark answers with a tick.

Your details

Scheme name

Member reference

Title

First names

Surname


Home phone

Mobile

Email address

Date of birth

Your old bank account details



Identity verification

Before we update your account details we will verify your address and identity using an electronic identity checking service. Using a range of UK public registers, and credit agency reports, we will automatically verify your identity to make sure it matches our records. This process will leave a search footprint on your credit history record but will not affect your credit rating. All checks we perform will be logged as 'ID check' and these have no impact on your credit rating.

If you do not meet the minimum requirements of the identity check we will write to you to obtain further documents and information in order to verify your identity. These measures are designed to protect the pension scheme and its members from fraudulent claims.

Please provide the following information about your old bank account.

Bank name

Sort code

Last four digits of your bank account

UK bank accounts

Name of bank or building society

Address of your bank or building society

Postcode

Sort code

Account number

Account name (i.e. account holder)

Building society roll

Non-UK bank accounts

Terms and conditions

I confirm that I have read and accept the terms and conditions about paying pensions to overseas accounts.

Country

Payment currency*

Account name (i.e. account holder)

Bank SWIFT, BIC or ID

IBAN (EEA only)

ACH reference (USA bank accounts only)

Beneficiary bank routing code

Account number

Bank name

Bank address

* Payment currency is the settlement currency you would like us to send your payment in. Unless stated otherwise payment will be sent in the local currency of your non-UK bank.

Sign and date

Signature

Date

